

Pigeon Farmers Market

7234 Berne Rd.

Pigeon, MI 48755

email: pigeonfarmersmarket@gmail.com

Website: www.pigeonfarmersmarket.com

Application for 2020 Vendors

Pigeon Farmers Market June 19 through October 30

I would like to participate as a vendor at the Pigeon Farmers Market. I have read the rules and requirements and accept them.

Name _____

Mailing Address _____

City _____ **State** _____ **Zip** _____

Contact Phone # _____

Email Address _____

Please check ALL that apply:

- _____ Produce
- _____ Baked Goods ____ (under the Cottage Food Law) ____ As a licensed kitchen
- _____ Nursery items (plants, flowers, etc.) _____ Other FARM items
- _____ Maple Syrup or Honey - Prepared Foods ___fresh ___packaged
- _____ Fish / Meat / Poultry / Dairy / Eggs
- _____ Herbs, spices, dry mixes
- _____ Art - Crafts made by me, or family member
- _____ Vendor of manufactured items. Pantry Chef, etc. (limited vendors accepted)
- _____ Antique and Vintage Items (limited vendors accepted)

Description Of Product(S) You Wish To Sell

(please be specific – you may use the back of this sheet or attach additional information)

The Market Management reserves the right to reject a vendor application if the goods or food items do not fit into the current mix of the farmers market. Some categories are limited on a first come basis so as to provide a balanced market.

(I have read the rules and understand that full cooperation is expected.)

Vendor's Signature: _____ **Date:** _____

- All spaces are \$5.00 per Friday. May pay \$50.00 for a season pass, allowing
- Make check payable to: Pigeon Chamber of Commerce
- All spaces are outdoor. (Vendor must supply display)
- Indoor spaces only available when a reserved space is not used by owner.
- Returning vendors wanting to reserve an indoor spaces must apply by April 24, 2020 with payment of \$50.00 Check will be returned if indoor space isn't available. **See attached rules.**

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Rules for Vendors

See notice below regarding Covid-19 safety actions.

Pigeon Farmers Market

Terms and Conditions of Sales

All persons desiring to sell items at the Market will submit a completed Farmers' Market Application on a form provided by the Market and each person must sign a statement indicating that they have read, understand, and agree to abide by the rules of the Market.

There is a nominal \$5.00 weekly cost to rent a site. Spaces are on a first come, first serve basis. Spaces can be reserved in advance if paid one month in advance. If the vendor can not attend the market, they must notify the Market Manager by 7:00 AM Market day, via email or phone, to avoid losing their weekly fee. Their space will be made available for another vendor that week. (We do not want empty spaces)

Vendors needing more than one space will be charged for each additional space.

There will be no vendor fee refunds

The market is "rain-or-shine". Outdoor vendors must provide tents, tables and covers and tent weights.

Daily Operation

- Selling at the market shall begin promptly at 9:00 AM and must not tear down until 2:00 PM.
- Vendors shall arrive no earlier than 7:00 AM to set up displays.
- Vendors must agree to sell for the entire market day. 9:00 AM to 2:00 PM
- Vendors must park in designated areas. There is no parking in the Village Parking Lot. .
- No Vendor shall engage in solicitation, collection drives, political or religious activities in the market. No loud hawking of items is allowed. Music will be provided by the Market.
- Vendors must keep the vicinity in and around their selling area clean at all times and remove all refuse and unsold items at the end of each Market day
- Vendors must be courteous to other Vendors and to the public at all times. Vendors and their agents, employees and representatives must maintain a neat and clean personal appearance at all times. Within reason, vendors must remain with their booth at all times.
- No Vendor shall smoke tobacco, drink alcohol and/or possess or use any controlled substance while at the Market.

Additional Notes

- All licenses required must be obtained by the vendor prior to setting up.
- For information on cottage food laws, see: www.michigan.gov and search for "Cottage Food Law".
- Huron County Health Dept. Call 989-269-9721, Ext. 153
- Michigan Sales Tax: www.michigan.gov – Search "Sales and Use Tax FAQ"

- Items may be sold by the pound, bunch, piece, or measured container. Prices must be clearly marked or all items sold. Failure to comply with the above laws is reason to have the vendor leave the market.
- Vendors must have their own protection from rain and wind. The spaces provided will fit one 10 x 10 canopy. Please provide weights for wind protection as you may be on paved surfaces and stakes are not allowed
- Vendors can request spaces as listed on the market lay-out image. The only way to guarantee a specific space is to reserve it for a month in advance.
- Vendors are urged to carry insurance to cover the extent of their operations and liabilities.

Vendors must submit an application before setting up. If you are new and want to set up at the last minute, you must have obtained permission via phone or email in advance, otherwise, you may be asked to leave if your work is not appropriate or within our guidelines. We do not jury each item being sold, but we restrict some types of items. Vendors of market-place (manufactured items like Tupperware, etc.) are welcome to apply.

The Pigeon Farmers' Market Manager reserves the right to refuse or terminate participation by any vendor who does not comply with the information and rules listed above.

Spaces are \$5.00 each week or \$20.00 for one month or \$50.00 for season.

Make checks payable to: Pigeon Chamber of Commerce

NOTICE

To comply with Michigan's rules on keeping a safe distance, all vendors are asked to keep their area disinfected and wear protective wear as needed. There is a limit of 100 guests in the area and we will monitor this and advise at the gate when we at maximum. Please don't allow your customers to keep you busy chatting. All visiting should be done outside the selling area. There will be tables outside for eating and visiting. Customers will be encouraged to order lunch from on of the many restaurants and pizza shops in town. We are working on a way to offer delivery. If you have family members who would like to volunteer, we need them. It will lake more than one or two people to manage the market this year.

Thank you,

**Duane Wurst, Market Manager
Janet Haag, Assistant Manager**